

# Specialised Types of Writing

## ACTIVITY OVERVIEW

**ACTIVITY 1**

Study of a novel

**ACTIVITY 2**

Conducting an interview

**ACTIVITY 3**

Letter to a newspaper

**ACTIVITY 4**

Website review

**ACTIVITY 5**

Magazine review

**ACTIVITY 6**

Report on a famous musician

**ACTIVITY 7**

Case outline

**ACTIVITY 8**

Short story

**ACTIVITY 9**

Your own activity

# Teacher guide notes

## USEFULNESS

- Experiencing a large range of specialised types of writing.  
(i.e. study on a novel; conducting an interview; letter to a newspaper; website review; magazine review; report on a famous musician; writing a case outline; writing a short story.)
- Experiencing a large mixture of discussion, research, and practical work.
- Building an extensive comprehension of these specific forms of writing.  
(i.e. their varieties; their characteristics; their usages.)
- Promoting an awareness of and an interest in these specific forms of writing.  
(i.e. by examining them and by making their own attempts.)
- Helping the student to become a more adaptable and skilled writer.
- Designing and creating their own activity.

## MAIN IDEAS FOR THE LESSON

- Hold a discussion on your smartboard about the specialised type of writing that is the focus of today's lesson.  
(i.e. what is it? how and when and where is it used? what are the features of it? how many parts or sections does it have? how do you complete it? what are the best sources to help you complete it? is there anything else about it that you would like to discuss with your class?)
- Distribute the activity sheets and allow your class several minutes to read through it.
- Choose several students to take turns at reading through the activity.  
(i.e. about 3 or 4 students read a portion of it aloud to the class.)
- Check for their understandings and answer any questions that they ask you.  
(i.e. after each section or component has been read aloud to the class; or at the end of it.)
- Explain your expectations and requirements for the activity.
- Allow approximately 15 to 30 minutes for the introduction, reading, and discussion of the activity.
- Allow approximately 1 or 2 hours to complete the activity.  
(N.b. some activities will require more time than this; some activities will require access to different resources at different stages and different times, such as the library, the computer laboratory, specialists and their place of work, and so on.)

## **OTHER IDEAS FOR THE LESSON**

### **Specialists and guest speakers**

- You might like to invite specialists and guest speakers to visit your class for a talk and presentation; a newspaper editor could talk to your class about writing letters to a newspaper; and so on.

### **Second helpings 1**

- The student is allowed to pick any of the 8 activities to do a second time; they use the same format and the same focus as stated in the chosen activity; they change the subject to a different one; i.e. a different novel or letter or interviewee - and so on.

### **Second helpings 2**

- As above; the student chooses a different 'thing' to study or write or review or report on.

### **Talk and presentation**

- The student uses one of the 8 activities that they did from the original series of activities; or it could be an activity from Second Helpings 1 or 2; they present it to the class and they talk about it for approximately 15 minutes; they could also use the smartboard.

### **Class magazine**

- The students compile their activities into a class magazine; this could be done monthly or once per term; each student chooses their favourite or best activity to put into it; the students collaborate on the magazine's design and production; i.e. the front cover and the internal layout and any other things.

# Prefixes

## ACTIVITY 3

### DOWN\_\_\_\_\_

1. Can you add the prefix to the beginning of the word in each box?

fall

pour

grade

turn

pipe

stream

2. Can you write each 'down' word inside the small boxes?

□ □ □ □ □ □ □ r

□ □ □ □ □ u □ □

□ □ □ □ s □ □ □ □ □ □

□ □ □ □ f □ □ □ □

□ □ □ □ □ r □ □ □ □

□ □ □ □ □ p □ □

3. Can you write a sentence for each 'down' word?

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4. Can you write more 'down' words?

□ □ □ □ □ □ □ □	□ □ □ □ □ □ □ □	□ □ □ □ □ □ □ □
□ □ □ □ □ □ □ □	□ □ □ □ □ □ □ □	□ □ □ □ □ □ □ □

# Proofreading and Editing

## ACTIVITY 5

### GRAMMAR / PUNCTUATION / SPELLING / MIXED

1. Can you find the grammatical mistake in each sentence and correct it?

I found a lot of beautiful shells nearly the edge of the water.

---

You had to go to they library to return those books.

---

He bought a large table four the dining room.

---

She mended the rips in hers blanket.

---

It hadn't been planted for a long time because none of they were good gardeners.

---

We had a really nice meal at ours favourite restaurant last month.

---

Their fence needing to be repaired because it had been damaged in the storm.

---

Our street was renamed lasted year.

---

It became extremely thick after I warms it up for a little while.

---

Your pot plants looked very pretty by the begin of July.

---

# Extended and Enhanced Sentences

## ACTIVITY 7

### 5 GROUPS OF SENTENCES AND 1 MINI-STORY

- Add the required number of words to each sentence.
- Insert them in any part of the sentence.
- Use interesting and suitable words.

**1.** Add two or more words

December to February is a very cold period in the south of Germany.

---

Hundreds of eggs were sorted and graded as they went along the conveyor belt.

---

"Laughter can often relieve tension", stated the speaker to his audience.

---

Many of the vultures began to circle the remains of the zebra's body.

---

It was rather grey and windy and we were hoping that it would rain soon.

---

**2.** Add three or more words

Mrs. Graf's daughter was a famous tennis player.

---

Mr. Lawrence's son was a famous writer.

---

Understanding percentages can be difficult for a lot of people.

---

Do you know a good tutor who can help me with my maths ?

---

Can you modify these recipes for me please ?

---

# Extended Find-A-Word Puzzles

## ACTIVITY 2

# PETS

### Part 1

c	a	t	s	a	b	c	d	d	o	g	s
a	e	f	g	h	i	j	k	l	m	g	n
n	n	p	i	g	e	o	n	s	i	o	a
a	p	q	r	s	t	u	v	p	w	x	k
r	a	b	b	i	t	s	a	a	y	z	e
i	a	b	c	d	e	e	f	r	g	h	s
e	i	j	k	l	n	m	n	r	o	p	q
s	r	s	t	i	u	v	w	o	x	y	z
a	b	c	u	d	e	f	g	t	h	i	j
k	l	g	o	l	d	f	i	s	h	m	n
o	p	q	r	s	t	u	v	w	x	y	z
b	u	d	g	i	e	s	a	m	i	c	e

cats	dogs	canaries	snakes
budgies	mice	rabbits	guinea pigs
frogs	goldfish	pigeons	parrots

# Word Explorations

## ACTIVITY 6

### STRENGTHEN

read it to the teacher and a friend

use your dictionary to write the meaning of it

use it in a sentence

make a list of 4 derivatives for it

count the number of letters in it

count the number of vowels in it and name them

**STRENGTHEN**

make a list of 4 or more words out of it

count the number of consonants in it and name them

write the word before it in the dictionary

write the word after it in the dictionary

write 4 synonyms for it

write 4 antonyms for it